

FRIENDS HOMES, INC. IS AN AFFIRMATIVE ACTION EMPLOYER. No question on this application is asked for the purpose of limiting or excluding any applicant from consideration for employment because of his or her race, color, religion, sex, national origin, physical disability, mental disability, being over age 40 or his or her being a veteran of the Vietnam era.

P E R S O N A L	Name:		Date:	
	Last	First	Middle	
	Social Security Number:			
	Street Address:			
	City, State, Zip:			
	Home Phone:	If No Home Phone, Where Can You Be Reached:		
	Are You Legally Eligible for Employment in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No			Date Available for Work:
	Have you lived or worked outside of the state of North Carolina during the past 5 years? <input type="checkbox"/> Yes <input type="checkbox"/> No			

P O S I T I O N	Position Desired:	Salary Expected:
	List Names of Relatives Employed By Us:	Referred By:
	Have You Ever Filed For Employment With Us?	If Yes: Month and Year
	Have You Ever Been Employed By Us?	If Yes: Month and Year
	Have You Ever Been Employed By Us Under A Different Name?	If Yes: Name
	Are You Available to Work(Check): <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary <input type="checkbox"/> Overtime	
	Shift (Check): <input type="checkbox"/> First <input type="checkbox"/> Second <input type="checkbox"/> Third	

Have You Been Convicted of a Felony Within The Past 10 Years?	Yes	No
Have You Been Convicted of a Misdemeanor Resulting In Imprisonment?	Yes	No
If yes, List Conviction and Dates: (Conviction Will Not Necessarily Exclude An Applicant From Consideration For Employment. Type Of Conviction and Date Will be Considered.)		

E D U C A T I O N	SCHOOL	NAME & ADDRESS	DEGREE OR DIPLOMA	DID YOU GRADUATE?	MAJOR SUBJECT
	HIGH SCHOOL				
	TECHNICAL SCHOOL				
	CNA TRAINING				
	COLLEGE				
	OTHER				

R E F E R E N C E S	Not Relative or Former Employers		
	Name	Address	Telephone

EMPLOYMENT

Please give accurate, complete full-time and part-time employment record. Start with your present or most recent employer.

1	Company Name	Telephone ()
	Address	Employed - (State month and year) From To
	Name of Supervisor	Salary Start Last
	Your Job Title and Responsibilities	Reason for Leaving

2	Company Name	Telephone ()
	Address	Employed - (State month and year) From To
	Name of Supervisor	Salary Start Last
	Your Job Title and Responsibilities	Reason for Leaving

3	Company Name	Telephone ()
	Address	Employed - (State month and year) From To
	Name of Supervisor	Salary Start Last
	Your Job Title and Responsibilities	Reason for Leaving

We may contact the employers listed above unless you indicate those you do not want us to contact.	Do Not Contact:: _____ Reason: _____
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S I G N A T U R E	I understand that any false, incomplete or misleading statement or misrepresentations on this application may be cause for dismissal, if and when, discovered. I understand further that the submission of this application does not mean there are any positions available and in no way obligates the Company.
	In consideration of my potential employment, I agree to comply to all policies, rules and procedures of the Company. Such policies and procedures are not contractual and may be amended and modified as necessary. All employment with Friends Homes is (at-will) which means, should I become employed, either the Company or I may terminate my employment at any time, with or without notice, with or without cause, and that the Company does not guarantee that any position will be continued for any length of time or that any job assignment has any permanence.
	I understand that employment, if offered, is subject to my satisfying employment eligibility requirements of the Immigration Reform and Control Act of 1986. Friends Homes also participates in the e-verify program with the Social Security Administration and the Director of Homeland Security.
	I understand that as part of the hiring process, I may be asked to undergo a drug test, and any offer of employment may be conditional upon successful completion of the drug test. All employment offers will be conditional in nature pending the results of the applicant's criminal background check .
Signature of Applicant: _____	_____ Date
Applicant's Signature	